

GARNERS BUS

Equal Opportunity Employer

Garner Transportation Service ("GTS") requires all applicants to complete their employment application form. GTS will not accept third party applications or unsolicited employment referrals from any source.

Position applied for: _____		Date Of Application: _____	
Name: _____		Primary Phone Number: _____	
First	Middle	Last	
Email Address: _____		Secondary Phone Number: _____	
Current Address: _____			
Street	City	State	Zip Code

Answer ALL questions completely and please print clearly

List any other names used in your previous employment or education in the past **10 years**:

Name Used	City	Country	State	Dates-From/To

If your address is **less than 3 years** continue listing below to cover that period:

Street	City	State	Country	From (mo. /yr.)	To (mo. /yr.)

EDUCATION:

School Name & Location	Years Completed	Graduated	Degree, Diploma or Certificate

A typical week is from 5:00AM to 6:00PM Monday through Friday

Are you available for overtime in the evening, overnights and weekends as may be required: Yes No

When are you available to start?

Minimum Salary Requirements: \$ _____ per _____

Have you ever been employed for this Company? Yes No

If yes, dates employed: From: _____ to: _____ Position: _____

How did you find out about GTS? Employee Referral (Name) _____

- Internet posting—which one? _____
- Other _____

High School:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocational, technical school:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other:		<input type="checkbox"/> Yes <input type="checkbox"/> No	

EMPLOYMENT HISTORY:

Employment for the past **10 years** must be noted below, including jobs held while in school and/or military. Record your present or most recent position first and go back. **Complete all questions for each position held**, including U.S. Military Service (show rank/rate at discharge, but not type of discharge).

Employer	Job Title		Dates Employed
Address	City	State	Zip

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(Driver Only)

Was any position covered under Federal Motor Carrier Safety Regulation (FMCSR)? Yes No

Were you subject to 49 CFR Part 40 controlled substance and alcohol testing during this period? Yes No

May we contact the employers listed above? Yes No If *no*, please explain:

License information held within last 3 years

License #:

Expiration Date:

Have you held a valid MN driver's license for the past 5 years? Yes No

If "no", you will be required to complete a fingerprint card which we have available for your convenience.

Have you ever been denied a license, permit or privilege to operate a motor vehicle by any state agency?

Yes No

Has any license, permit or privilege ever been suspended or revoked by any state agency? Yes No

Have you ever been disqualified subject to Part 391 of the Federal Motor Carrier Safety Regulation?

• Yes No

Have you in the past (3) years failed or refused a DOT-mandated pre-employment test(s)? Yes No

No

If "Yes" to any of the above explain:

Do you have any motor vehicle accidents in the past three (3) years? Yes No

If "Yes", please fill out below:

Date	Nature of Accident	Fatalities	Personal Injuries Caused

Do you have any motor vehicle violations (other than parking) in the past three (3) years? Yes No

No

If "Yes", please fill out below:

Date	Location	Charge	Penalty

Have you had any DUI/DWI convictions in the past ten (10) years? Yes No

If "Yes", please fill out below:

Date	Location	Charge	Penalty

All Applicants Must Read and Complete the Following

GTS is an equal employment opportunity employer and will not discriminate, against any applicant or employee on any grounds protected under federal, state, or local statute, ordinance or regulation, including race, color, creed, sex, sexual orientation, national origin, ancestry, marital status, pregnancy, disability (including those related to pregnancy or childbirth), genetic information, status with regards to public assistance, membership or non-membership in a labor organization, military, National Guard or reserve service, complaining in good faith to the Employer or to a public authority, or any other characteristic or activity protected under federal, state or local statute, ordinance or regulation. None of the questions in this application are intended to elicit information regarding any protected characteristics, nor imply any limitation, illegal preferences or discrimination based upon non-job related information or protected characteristics. GTS complies with all applicable legal requirements in its hiring process and related tests and background checks.

If you are hired by GTS you will be employed on an at-will employee, you may terminate your employment at any time, for any reason, with or without cause, notice or prior warning. Similarly if you are hired, GTS will have the right to terminate your employment at any time, for any reason, with or without cause, notice or prior warning or discipline. No GTS supervisor or manager has the authority to offer or promise anything other than at-will employment, and no subsequent transfer, promotion or change in your employment will affect your at-will employment status.

GTS has policies on sexual harassment and equal employment opportunity, policies which require employees to perform all assigned work and mandatory overtime, policies requiring wage or salary deduction authorizations by employees for employer property, debts or monies not returned or repaid, an at will employment policy, solicitation and distribution policies and policies requiring employees to observe all standards of conduct, policies and work rule of GTS, and, for certain employees, confidentiality, non-solicitation and/or non-competition agreement requirements and a complaint policy. Applicants may review these policies at our office.

GTS abides by federal, state and local laws regarding background checks on all selected candidates. **As part of our process we will conduct a background check and request a copy of your motor vehicle record prior to you doing an interview.** It is essential that all information requested in this application be complete and accurate.

Do you agree, if hired, with these and all other current subsequently adopted policies and requirements?

Yes No If not, please explain:

By my signature below I promise that the information provided in this employment application (and in any related documentation or interview) is true and complete to the best of my knowledge, and I understand that

any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date.

I authorize any person, school, current or prior employer named in this form (or related documents or interview) to provide GTS. with any information and opinion requested by them in connection with my application, and I release such persons, employers, and schools from any liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted GTS. policies. I understand and agree that, if hired my employment is at-will and is for no definite period of time, and may, regardless of the date of payment of wages or salary, be terminated at any time for any reason.

Applicant's Signature: _____ **Date:** _____